



ACTION

MINUTES
of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held January 7, 2008
City Council Chambers
4:00 p.m.

.....

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor R. McMillan
Councillor C. Van Wallegghem
B. Preisenzanz, CAO
R. Perchuk, Operations Manager
K. Brown, Finance & Administration Manager
J. McMillin, City Clerk

REGRETS: Councillor D. McCann
Councillor A. Poirier

FINANCE & ADMINISTRATION COMMITTEE MINUTES

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 14-2003

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its January 14 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL
NATURE THEREOF

- 1) On Today's Agenda
 - 2) From a Meeting at which a Member was not in Attendance
- There were none declared.**

C. CONFIRMATION OF MINUTES

Moved by C. Van Wallegghem, Seconded by C. Drinkwalter & Carried:
THAT the Minutes from the last regular meeting held December 3, 2007 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

N/A

E. REPORTS:

1. Kenora Aboriginal Urban Affairs Committee

RECOMMENDATION:

THAT Council of the City of Kenora hereby ratify the Terms of Reference for the Kenora Aboriginal Urban Affairs Committee; and further

THAT Council give three readings be given to a by-law for this purpose.

Discussion:

Committee agreed to amend the draft Terms to reflect there shall be two Members of Council appointed, as well as eight other members for a total of ten. It was also agreed to change the term to coincide with the term of Council.

The Clerk is to determine if all Members on this Committee have been formally appointed by resolution.

Recommendation approved (resolution and by-law).

2. Ontario Works Review

Councillor McMillan believes the City should support the following proposed resolution to be considered at the DSAB meeting this Thursday and that he would like to advise the Board of Council's support: -

Proposed Resolution

WHEREAS the Board of Directors has been presented with the 'Ontario Works Service Delivery Model Review Report' prepared by ADW Consulting and Pauline Lewis & Associates; and

WHEREAS the Consultant has also presented the Report to municipal councillors and staff at a workshop on December 13, 2007; and

WHEREAS the Ontario Works/Child Care Committee has reviewed the recommendation contained in the Report and concurs with the Consultant's recommendation, that KDSB assume direct delivery of Ontario Works;

NOW THEREFORE BE IT RESOLVED THAT the Ontario Works/Child Care Committee recommends the Board of Directors adopt the Consultant's recommendation, that the KDSB assume direct delivery of Ontario Works; and

FINALLY BE IT RESOLVED THAT the Board of Directors approves the development of a comprehensive implementation plan to assume direct delivery of Ontario Works and such plan shall be submitted to the Board of Directors for approval.

Councillor McMillan advised he met with OW Staff last week and he reviewed the concerns discussed as a result of that meeting.

Councillor McMillan was advised by Committee the City supports the above-noted position.

JMcMillin

**JMcMillin/
HKasprick**

**Councillor
McMillan**

3. Charting Your Future - 2008 Training Modules for Council

RECOMMENDATION:

THAT the following be authorized to attend Module II Councillor Training Session taking place in Thunder Bay, May 14, 2008 :-

Councillor Wendy Cuthbert
Councillor Charito Drinkwalter; and further

THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation approved.

JMcMillin

***NOTE:** Following the recommended approval for the above, it was determined that Module III takes place the following day in Thunder Bay on May 15 and Councillors Cuthbert and Drinkwalter will also participate in this session. The Clerk will reflect this information in the motion to be presented.

JMcMillin

4. Meeting Investigator – Contract for Services

RECOMMENDATION:

THAT Council hereby authorize the City of Kenora to enter into a joint agreement with the City of Thunder Bay, City of Dryden, Town of Fort Frances and any other municipality that has indicated an interest to participate from within the AMCTO Zone 9 area for the purpose of meeting investigator contractor services with Paul Heayn of Dryden, ON; and

THAT Council hereby appoints Paul S. Heayn, Municipal Consultant as Closed Meeting Investigator for the City of Kenora effective immediately for a one year period; and further

THAT once the agreement has been received, three readings be given to a by-law for this purpose.

Recommendation approved.

JMcMillin

5. Kenora Health Care Providers – Bill Insert

RECOMMENDATION:

THAT the Kenora Children's Charter insert be approved for inclusion in the January 2008 Kenora Hydro/sewer/water bills; and

THAT the \$.05 stuffer fee is hereby waived in accordance with Council policy.

Recommendation approved.

JMcMillin

Discussion:

Councillor Van Wallegghem asked if we could change the policy to give authority to Administration to have discretion to waive this fee where necessary rather than having each request come through

Council. Committee agreed and Karen Brown was asked to prepare the policy for approval at a future meeting.

KBrown

6. Council Support of Dragon Boat Distribution Program

Committee requested that Administration follow up with the Community Foundation through Darlene MacGillivray to determine the status of this program.

Bill P.

HOLD

7. Discussion – Banning of Smoking in Vehicles By-law

It was discussed that the province could be petitioned through the Ministry of Health to consider implementing legislation on banning smoking in vehicles on a provincial-wide basis rather than attempting to process through a municipal by-law.

The Clerk was asked to prepare a motion to be introduced at the January 14 meeting for this purpose.

JMcMillin

Recommendation approved.

**8. Invitation – NOFC Round Table Discussion – Forest Industry
- Thunder Bay – January 18, 2008**

Committee reviewed the Agenda and felt given the cost to travel to Thunder Bay for the short meeting that we would not be in a position to authorize an attendance at this session.

Mayor Compton advised he will contact them to advise that while we cannot attend we would like to be updated on the outcome following the January 18 meeting.

**Mayor
Compton**

9. Reminder of Public Re-Zoning Meetings:

-> Monday, January 14 @ 3:30 p.m. (Jarnel) & 4:15 p.m. (Qualico).

**Council
JPort**

OTHER BUSINESS

Bruce Graham

Committee recognized Bruce Graham in successfully passing the comprehensive health and safety exam and Sharen advised he is now our certified Health & Safety Officer.

ITEMS ON HOLD:

- The Rat Portage
- Licensing By-law #80-2006 – Vending Regulations
- Community Forest Charter
- ONE Equity Fund
- New Procedural By-law

NEXT MEETING

- Monday, February 11, 2008.



COMMUNITY SERVICES COMMITTEE MINUTES

January 7, 2008 at 4:40 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 - 2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its January 14 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today's Agenda
 - 2) From a Meeting at which a Member was not in Attendance
- There were none declared.**

C. CONFIRMATION OF MINUTES

Moved by C. Drinkwater, Seconded by W. Cuthbert, & Carried:-
THAT the Minutes from the last regular meeting held December 3, 2007 be confirmed as written and filed.

D. REPORTS:

- No Reports received -

OTHER BUSINESS

NEXT MEETING

- Monday, February 11, 2008.



OPERATIONS STANDING COMMITTEE MINUTES

January 7, 2008 at 4:53 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its January 14 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

- 1) On Today's Agenda
 - 2) From a Meeting at which a Member was not in Attendance
- There were none declared.**

C. CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by C. Van Walleghem, & Carried:-
THAT the Minutes from the last regular meeting held December 3, 2007 be confirmed as written and filed.

D. REPORTS

ROADS

1. Amendments to Traffic Regulation Bylaw 127-2001 – No Parking – Tow Away Zone and Limited/Restricted Parking for 10TH Street at Ottawa Street

RECOMMENDATIONS:-

1) THAT the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following change to Schedule "B" – No Parking Area – Tow Away Zone for 10th Street at Ottawa Street.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

Schedule "B" No Parking – Tow Away Zone

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
STREET/HIGHWAY	LOCATION	SIDE	TIME
<u>Amend:</u> 10 th Street	From 30 metres north of Ottawa Street north for 20 metres		West anytime
<u>To Read:</u> 10 th Street	From Ottawa Street northerly for 50 metres		West anytime

2) THAT the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following deletion to Schedule "C" – Limited/Restricted Parking for 10th Street at Ottawa Street.

Schedule "C" Limited/Restricted Parking

<u>Column 1</u> STREET	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> RESTRICTION
Remove: 10 th Street	From Ottawa Street northerly for 30 metres		2 hours 8:00 a.m. to 6:00 p.m. Monday to Saturday (Holidays Excepted)

Recommendation approved (resolution and by-law).

JMcMillin/
HKasprick

WATER & SEWER

2. Matheson Street Water Tower

RECOMMENDATION

THAT Council of the City of Kenora hereby indicate its intent to remove the Matheson Street water tower; and further

THAT a tender document be developed and advertised for the demolition and removal of the structure in the Spring of 2008.

Recommendation approved.

JMcMillin

ENGINEERING

3. Renewal Agreement for GIS Hosting Services for Red Lake

RECOMMENDATION

THAT the City of Kenora enter into an agreement with the Corporation of the Town of Red Lake to provide Red Lake with a hosted only internet based GIS mapping service at a monthly fee of \$375, plus GST; and further

THAT Council give three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin/
HKasprick

NEXT MEETING

February 11, 2008

Moved by C. Drinkwalter, Seconded by C. Van Wallegghem & Carried:-

THAT this meeting be now declared closed at 4:55 p.m.; and further

THAT Council adjourns to a Closed Meeting Session to discuss the following matter:

Labour Relations.

Committee reconvened at 5:40 p.m. with the following report:

Manager of Community Services - Vacancy

Moved by C. Drinkwalter, Seconded by C. Van Wallegghem

THAT Council of the City of Kenora hereby approve amendments to the Manager of Community Services position description to reflect the transfer of parks, cemetery and facility management services to the Operations Department; and

THAT the amended Community Services Manager position be known as the Recreation Services Manager; and further

THAT Colleen Neil be appointed as the Recreation Services Manager effective January 14, 2008.

Recommendation approved.

The meeting adjourned at 5:45 p.m.

JMcMillin